



Regent
College
London

Accessing UGM's Online Library

Welcome to Regent College London (RCL).
Now that your enrolment is complete, you can
access the University of Greater Manchester
(UGM) Online Library.

- To access the UGM Online Library, you will need to
set up your UGM account. This process consists
of two stages.

**USE YOUR UGM UNIVERSITY ID TO REQUEST
YOUR UGM USERNAME, NOT YOUR COLLEGE
HE NUMBER.**



University of
Greater
Manchester



**Regent
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UGM Library

YOU WILL NEED:

- ▶ Use your UGM university ID to request your UGM username. Check your email for your ID number.
- ▶ Your date of birth
- ▶ Your email address (either your personal email address or your RCL email address)

STEPS

1. Go to [Username Lookup](#)
2. Enter your UGM ID number in the Student/Staff ID Number field
3. Enter your date of birth (DD/MM/YYYY)
4. Enter your email address when prompted

Once you have received your username, you can create your password.

Your username will be sent to your email address. Please keep a note of it, as you will need it to complete Stage 2.



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UGM Library

YOU WILL NEED:

- ▶ Your UGM username (sent to your email)
- ▶ Your UGM ID number
- ▶ Your date of birth
- ▶ The email address you used during Stage 1
- ▶ A new password and password confirmation

Follow the on-screen instructions to create your password.
Once your account has been set up, you'll be able to access the
University of Greater Manchester Online Library at any time.

Need help ?

University of Greater Manchester Library

For support with accessing your UGM Library account,
please contact:

library@greatermanchester.ac.uk

Regent College London Library

For assistance accessing Regent College London's Online
Library, please contact:

library@rcl.ac.uk



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